

## **Library services**

### **Library online catalogue:**

The Library uses the Koha online integrated library system as its catalogue provider. The catalogue can be accessed via computers in the student lounge or via any device with Internet access, wherever Internet access is available. Please note that the Koha project does not officially support Internet Explorer, which means that you may encounter problems when using this browser.

For assistance with using the catalogue, please refer to the online guide, 'Search guides - Library catalogue', or ask for assistance from the Librarian.

### **Combined catalogues of the UD libraries (UD Cat):**

Accessed via the link on the Library Home page, this search portal allows users to search across the catalogues of all University of Divinity libraries, excluding, at this stage, the St Athanasius Library. Use this facility to search for titles that are not in the St Athanasius Library.

UD Cat offers standard and advanced searching. Instructions on how to use each of these searches are available at the top of their respective pages. If you wish to search using subject headings, a list of the Library of Congress controlled vocabulary subject headings is available via a link on the St. Athanasius Library Home page.

For more information, a hardcopy guide to keyword and subject heading searches in library catalogues is available from the Library on request. Please see the Librarian for assistance.

### **UD Library Hub:**

The University of Divinity now provides all staff and students with access to a range of online resources, available through the UD Library Hub. The Hub can be accessed from the Library's Home page.

For full text resources, use the Full Text Finder link in the left column of the Library Hub Home page. Use the search bar to find a particular journal, article, or ebook (the ebooks of book list titles are noted on the book lists), or perform keyword and subject searches.

### **Interlibrary loans:**

If a student wishes to borrow a title from another University of Divinity Library and collect it from SACOTC, the student must approach the SACOTC Librarian and make the request. This is referred to as an interlibrary loan. The Librarian will approach the other library to make the request (if it is deemed appropriate) and the other library will send the relevant material.

The costs for this arrangement are laid out in the Australian Interlibrary Resources Sharing Code, as recommended by ALIA (Australian Library and Information Association), which can be found online. The costs for postage will generally be borne by the student.

When an interlibrary loan is requested by a student, that student accepts full responsibility, and will be considered liable, for any postage payable or any damage or loss to a borrowed item.

### **Photocopier:**

A card-operated photocopier is available for use in the Library. Copying charges are as follows:

- A4 B&W - 10c
- A3 B&W - 20c
- A4 colour - 50c

A# colour - \$1.00

It is essential that copyright laws be adhered to when photocopying. These are explained in a notice on the wall to the right of the photocopier. Please be aware that copyright infringement will not be tolerated. For further information on copyright, please see the Librarian.